



## THE CABINET

Tuesday 5 September 2017

### NOTIFICATION TO CHICHESTER DISTRICT COUNCIL MEMBERS OF THE DECISIONS MADE

The Cabinet made the decisions below at its meeting on Tuesday 5 September 2017.

Each decision save for those which are recommendations to the Council will come into effect at 10:00 on Wednesday 13 September 2017 unless it is called in under the procedure set out in Chichester District Council's *Constitution*.

Any decisions marked by an asterisk are considered to be urgent and are not subject to the call-in procedure.

AGENDA ITEM NO	PART 1 ITEMS
1	<b>Chairman's Announcements</b>  [DETAILS IN THE MINUTES]
2	<b>Approval of Minutes</b>  <b>RESOLVED</b>  That the minutes of the Cabinet's meeting on Tuesday 11 July 2017 be approved without amendment.
3	<b>Declarations of Interests</b>  [DETAILS IN THE MINUTES]
4	<b>Public Question Time</b>  [NO QUESTIONS]

5	<p><b>Approval for Consultation of the Draft Infrastructure Business Plan 2018-2023 with the City, Town and Parish Councils and Key Infrastructure Delivery Commissioners</b></p> <p><b>RECOMMENDED TO THE COUNCIL</b></p> <p>That the consultation on the draft Infrastructure Business Plan 2018-23 (in appendix 1 to the agenda report) with the city, town and parish councils, neighbouring local authorities including the South Downs National Park Authority and key infrastructure Delivery Commissioners be approved for a period of six weeks from 2 October to 13 November 2017 subject to the amendments (as set out in the agenda report) recommended by the Development Plan and Infrastructure Panel.</p>
6	<p><b>Development Management Service Delivery</b></p> <p><b>RESOLVED</b></p> <p>That the following additions and adjustments to the team structure for the Development Management service be approved comprising:</p> <ul style="list-style-type: none"> <li>(1) One new Development Manager (Applications Team) post at a cost of £65,257.00 per annum initially to be funded from reserves and subsequently from the government's planned increase in planning application fees.</li> <li>(2) One new Planning Officer post with effect from 1 April 2018 at a cost of £38,327.00 per annum subject to the introduction of the government's planned increase in planning fees and Chichester District Council's annual budget process.</li> <li>(3) One Planning Assistant/Apprentice post with effect from 1 April 2018 at an additional cost of £14,991.00 per annum subject to the introduction of the government's planned increase in planning application fees and Chichester District Council's annual budget process.</li> </ul>
7	<p><b>Corporate Debt Recovery Policy and Write-Off Policy</b></p> <p><b>RESOLVED</b></p> <p>That the updated Corporate Debt Recovery Policy and new Write-off Policy be approved.</p>
8	<p><b>Disabled Facilities Grant Project - Phase 3 Integration of Service Delivery</b></p> <p><b>RESOLVED</b></p> <ul style="list-style-type: none"> <li>(1) That the Project Initiation Document (PID) in appendix 3 to the agenda report for Phase 3 of the Disabled Facilities Grants project be approved.</li> </ul>

	<p>(2) That the more flexible and innovative use of Disabled Facilities Grants as detailed in paras 6.2 and 6.3 of the agenda report for the period of Phase 3 of this project be approved and that the Head of Housing and Environmental Services, following consultation with the Cabinet Member for Housing Services, be authorised to establish and test interim policy and governance arrangements associated with the project.</p> <p>(3) That the reason be noted for the exception to tender as detailed in appendix 4 to the agenda report and as required by Chichester District Council's contract standing orders.</p>
9	<p><b>Gigabit West Sussex for Districts and Boroughs</b></p> <p><b>RESOLVED</b></p> <p>(1) That it be approved that Chichester District Council commits in principle to the sites listed in para 3.1 of the agenda report to a 20-year lease of new dark fibre infrastructure as part of a contract between West Sussex County Council and the selected supplier, subject to central government gap funding, lease terms and on a cost neutral basis.</p> <p>(2) That consideration of which option to accept in relation to the CCTV contract award on the basis that whatever option is selected will also be cost neutral be delegated to the Head of Commercial Services.</p> <p>(3) That Chichester District Council do inform the Gigabit West Sussex project team of sites, including parish councils, outside the Capita WAN which could be included in the procurement.</p>
10	<p><b>Highway Cleansing</b></p> <p><b>RESOLVED</b></p> <p>(1) That an additional allocation of £30,000 be approved with effect from 2018-2019 subject to the annual budget process to support a new cleaning methodology for the A27 and other high risk A and B roads as set out in paras 5.1 to 5.5 of the agenda report.</p> <p>(2) That a spend of £45,000 be approved from savings in the vehicle replacement programme to purchase a dedicated and compliant traffic management vehicle.</p>

11	<p><b>Litter and Fly Tip Action Plan 2017-2019</b></p> <p><b>RESOLVED</b></p> <ul style="list-style-type: none"> <li>(1) That the Litter and Fly Tip Action Plan 2017-2019 appended to the agenda report be approved and that authority to make minor amendments to the Action Plan be delegated to the CCS Service Manager following consultation with the Cabinet Member for Contract Services.</li> <li>(2) That the intention of the Chief Executive be noted to report to the Council meeting her use of the power to discharge functions set out in para 10.02 (a) in Part 2 of Chichester District Council's Constitution namely to delegate the discharge of certain litter enforcement functions to the East Hampshire District Council under powers granted to Chichester District Council under section 101 of <i>the Local Government Act 1997</i>.</li> <li>(3) That £60,000 funded from reserves be approved to enable the appointment of one full-time equivalent Project Officer for two years to undertake communication initiatives and support enforcement work relating to fly-tipping.</li> <li>(4) That expenditure of £26,000 funded from reserves be approved to provide resources to support publicity campaigns (£6,000) and the refurbishment and re-signing of a proportion of litter and dog bins (£20,000).</li> <li>(5) That the resources available for this project be reviewed as part of the forthcoming budget process.</li> </ul>
12	<p><b>Review of Character Appraisal and Management Proposals for Selsey Conservation Areas and Implementation of Associated Recommendations including Designation of a New Conservation Area in East Selsey to be Called Old Selsey</b></p> <p><b>RESOLVED</b></p> <ul style="list-style-type: none"> <li>(1) That the revised Character Appraisal and Management Proposals for Selsey Conservation Area attached at appendix 1 to the agenda report be approved as a material consideration in planning decisions.</li> <li>(2) That the recommended changes to the Selsey conservation area as shown on the maps in appendix 2 to the agenda report be approved.</li> <li>(3) That a new conservation area 'Old Selsey' be designated to cover parts of East Street and Albion Road as shown on the map in appendix 3 to the agenda report.</li> </ul>

	<p>(4) That the Character Appraisal and Management Proposals for Old Selsey Conservation Area attached in appendix 4 to the agenda report be approved as a material consideration in planning decisions.</p> <p>(5) That the proposed responses to representations attached in appendix 5 (as to be amended) to the agenda report be approved.</p> <p>(6) That the implementation of an immediate Article 4 Direction to cover minor alterations as set out in appendix 6 to the agenda report to the principal elevations of dwellings within the Selsey conservation area as amended and the new Old Selsey conservation area be approved.</p> <p>(7) That the implementation of a non-immediate Article 4 Direction to cover installation of solar panels on the principal elevations of buildings within the Selsey conservation area as amended and the new Old Selsey conservation area be approved as recommended in section 7 of the agenda report be approved.</p> <p>(8) That decisions to confirm and/or implement or otherwise the Directions referred to in (6) and (7) above be taken by the Head of Planning Services following consultation with the Cabinet Member for Planning Services and the ward members for each of the conservation areas concerned within six months of the Directions being made.</p> <p>(9) That authority be delegated to the Head of Planning Services following consultation with the Cabinet Member for Planning Services to make minor amendments to the documents prior to publication.</p>
13	<p><b>Late Items</b></p> <p>[NONE]</p>
14	<p><b>Exclusion of the Press and Public</b></p> <p>[PART II RESOLUTION (PARA 3) MADE FOR AGENDA ITEMS 15 AND 16]</p>
15	<p><b>Framework Agreement - Agency Staff 2018-2020 Chichester Contract Services</b></p> <p><b>RESOLVED</b></p> <p>That a two-year framework agreement (with the option of a further two-year extension period) be approved for the supply of temporary staff to Chichester Contract Services commencing on 1 January 2018.</p>

**Chichester Football Club, Oaklands Park, Chichester****RESOLVED**

- (1) That officers be authorised to take the action detailed in para 5.1 (as amended) of the agenda report.
- (2) That officers be authorised to determine under existing delegation whether any further action should be taken as set out in para 5.2 of the agenda report following consultation with the Cabinet Member for Community Services.

GRAHAM THRUSSELL  
Legal and Democratic Services Officer

[Thursday 7 September 2017]